



## NSBC Management Committee Meeting Saturday 9 May 2026

### 1. Welcome

The President declared the meeting open at 11.00am and welcomed everyone to the meeting.

**Attendees:** David Lehmann (President), Greg Gosney (Vice-President) Catherine Flowers (Secretary), Tracey Armour (Treasurer), and Committee Members; Denise Taylor, Trish Wright, Kit Duncan, Robyn Wells, Kerry Barridge, Alan Hayman and Sheena de Jager Miles.

### 2. Apologies

There were no apologies received.

### 3. Confirmation of Previous Minutes

The minutes had been previously circulated and were taken as read. The minutes for the meeting held on 18 April 2026 were CONFIRMED as a true and correct record of that meeting.

*MOVED: Catherine Flowers*

*SECONDED: Robyn Wells*

**CARRIED**

### 4. Financial Report

The April Financial Report had been previously circulated by the Secretary and was taken as read.

*MOVED: Tracey Armour*

*SECONDED: Kerry Barridge*

**CARRIED**

It was RESOLVED that David Lehmann (President) and Catherine Flowers (Secretary) be added as new signing officers on all NSBC Suncorp bank accounts, and that Graham Killoran (immediate past President) be removed as a signing officer on all NSBC Suncorp bank accounts.

*MOVED: Denise Taylor*

*SECONDED: Robyn Wells*

**CARRIED**

### 5. Administration Report

The overall April Administration Report which included Memberships, Administration, Technology and Congress reports had been previously circulated by the Secretary and was taken as read.

*MOVED: Tracey Armour*

*SECONDED: Denise Taylor*

**CARRIED**

A number of action items were agreed to:

- Ordering a batch of 100,000 bidding slips (Denise)
- Website password to be changed and provided to Greg, Denise and Catherine
- Greg to enquire about the speed and capacity of Peter Busch's Altosoft server

## 6. Inward and Outward Correspondence

Denise to arrange for a quote for two additional security cameras to cover the side and rear of the Elizabeth Gibson Building.

A new member complaint was discussed. It was agreed that David would speak to the complainant and the individual concerned.

The financial analysis report received from Roy Davenport was discussed including the need to have an adequate level of replacement and contents insurance for both buildings. The need to have Office Bearers professional indemnity insurance cover was also discussed. David agreed to review and arrange for quotes which will be brought to a future meeting.

The Inward and Outward Correspondence log was RECEIVED.

*MOVED: Tracey Armour*

*SECONDED: Catherine Flowers*

**CARRIED**

## 7. Matters Arising from previous meetings

**Past Member Complaint:** Robyn confirmed that the past member complaint had been resolved with the Club Recorder.

**Schedule of Management Committee meetings:** To be held the second Saturday of each month commencing at 10.30am.

**Free games for over 90-year-olds:** Free games will continue to be provided. Any new 90-year-olds will have to meet the 10-year membership threshold agreed at the April 2026 meeting.

*MOVED: Sheena de Jager Miles*

*SECONDED: Alan Hayman*

**CARRIED**

**Remove free games for bridgemate operators:** Effective immediately, bridgemate operators will no longer be provided with a free game.

*MOVED: Robyn Wells*

*SECONDED: Alan Hayman*

**CARRIED**

**Free games for congress kitchen helpers:** The supervising kitchen lady will continue to be paid. The volunteer staff will be paid via a free game as a last resort, if the Club is unable to source sufficient helpers.

*MOVED: David Lehmann*

*SECONDED: Catherine Flowers*

**CARRIED**

**Establishment of volunteer system for tea breaks:** Sheena tabled the draft kitchen procedures that she had prepared. It was AGREED that Sheena will manage the rollout of the procedures and find two volunteers at each session. Greg will advise the Directors of the change in process.

*MOVED: Sheena de Jager Miles*

*SECONDED: Catherine Flowers*

**CARRIED**

**Displaying bridgemate scores during sessions:** The Committee AGREED to a three-month trial of individual Directors determining whether this functionality is turned on or off for their session.

*MOVED: Robyn Wells*

*SECONDED: Kerry Barridge*

**CARRIED**

**Pre-session notices slideshow & standard Director announcements:** David and Catherine to work on this in the next couple of weeks. The Committee was asked to forward any content ideas.

## 8. General Business

### Appointment of new QBA Delegates

David and Robyn agreed to become the new QBA delegates for the Club.

### Committee Members' Wishlist

The Committee discussed the need to begin advertising the next set of beginner lessons, including utilising social media channels more effectively. A sub-committee of David, Greg, Peter Fagan and Karen Gosney has been established to review the entire beginner lessons' structure.

The Committee discussed the upcoming National Volunteer Week and the need to acknowledge the many volunteers in the Club. The volunteer list will be included in an upcoming newsletter and on the pre-session slideshow.

The Committee AGREED that the Honorary Life Member nominations for Margaret Plunkett and Gay Testa be displayed in the Club for members to read.

*MOVED: Greg Gosney*

*SECONDED: Trish Wright*

**CARRIED**

## 9. Next meeting

The next Committee meeting was confirmed for 10.30am, 6 June 2026.

The President declared the meeting closed at 12.30pm



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David Lehmann, President

12 May 2026

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Date



\_\_\_\_\_  
Catherine Flowers, Secretary

12 May 2026

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Date